



The Minutes of the Regular Meeting of the Belleville Public Library Board on Tuesday 20 October 2009 at 6:30PM in the Betty Colden Room of the Belleville Public Library

Present: B. Brown N. Ellis, Mayor E. Jourard
J. Jenkins B. Phieffer M. Roberts
G. Thompson, Councillor & Chair C. Petherick, secretary

Regrets: T. Christopher, Councillor R. Rooke

1. **Call to Order:** The meeting was called to order by the Chair, G. Thompson At 6:30PM.
2. **Staff Presentation by Susan Holland, Gallery Curator:** Information was presented regarding banners advertising gallery on light standards in front of library. **MOVED** by Beth Phieffer, **SECONDED** by Eleanor Jourard, to purchase gallery banners with funds from programming budget. **CARRIED**

Susan Holland left meeting at 6:50 pm.
3. **Declarations of Interest by Board Members:** There were no Declarations of Interest.
4. **Agenda Amendment :** Motion to Approve the Minutes of the Regular meeting of 21 July 2009 was added to the agenda.

MOVED by Mike Roberts, **SECONDED** by Beth Phieffer, that the minutes of the Regular meeting of 21 July 2009 be approved. **CARRIED**
5. **Motion to Approve the Minutes of the Regular meeting of 15 September 2009:**

MOVED by Mike Roberts, **SECONDED** by Beth Phieffer, that the minutes of the regular meeting of 15 September 2009 be approved. **CARRIED**
6. **Business Arising from the Minutes of the previous meetings:**
 - i. **AODA Training for Library Staff:** A previous motion to close the library on Friday, November 13 for the entire day requires amendment. The training is scheduled for the morning only. **MOVED** by Mike Roberts, **SECONDED** by Barry Brown, that the library will be closed on Friday, November 13, 2009 until 12:00 noon. **CARRIED**
 - ii. **MOVED** by Barry Brown, **SECONDED** by Mike Roberts, that 3 free standing hand sanitizers be purchased. **CARRIED**
7. **Accounts and Expenses for the months of July, August and September 2009:**

MOVED by Mike Roberts, **SECONDED** by Beth Phieffer that the Accounts and Expenses for July, August and September, 2009 be approved. **CARRIED**



8. Interim Financial Statements to 31 July, 31 August and 30 September, 2009:

MOVED by Mike Roberts, **SECONDED** by Eleanor Jourard, that the interim Financial Statements to 31 July, 31 August and 30 September, 2009 be approved. **CARRIED**

9. Confirmed Events held at the Belleville Public Library in October and November 2009:

MOVED by Beth Phieffer, **SECONDED** by Jodie Jenkins, that the Marketing Meeting be cancelled and the Property Meeting be changed to 4:00 pm on October 28, 2009.

Gallery curator to be advised that Jodie Jenkins will attend Gallery opening reception on November 7, 2009.

MOVED by Barry Brown, **SECONDED** by Eleanor Jourard, that the Confirmed Events for October and November 2009 be accepted as amended. **CARRIED**

10. Statistics for July, August and September 2009:

Statistics for July, August and September 2009 were approved as presented. **CARRIED**

11. Other Business – moved forward on agenda

1. **MOVED** by Beth Phieffer, **SECONDED** by Mike Roberts, that sandwich boards and / or easels are not acceptable in the foyer for advertising events. **CARRIED**
2. Beth Phieffer to arrange for someone to come in and look at current drop box problem. Eleanor Jourard recommendation of finding another system, which does not require returning books in the rain is an issue to be addressed by the new CEO. Signs on front door directing patrons to outside drop box are to be removed.
3. Staff / Board Christmas Tree Decorating party is planned for Wednesday, December 2 at 8:00 pm. Board members to provide treats.
4. 2010 Draft Budget ready by mid December.
5. Garnet Thompson expressed the Board's appreciation to Carlene Petherick for her additional work and dedication as Acting CEO. Board are proceeding with posting of CEO position.

12. The regular meeting adjourned at 7:30 pm on a **MOTION by N. Ellis, **SECONDED** by Jodie Jenkins.**