



Belleville Public Library and John M. Parrott Art Gallery  
254 Pinnacle Street, Belleville, Ontario K8N 3B1  
TEL: (613) 968-6731 www.bellevillelibrary.ca

## **The Minutes of the Regular Meeting of the Belleville Public Library Board on Tuesday, 16 January 2024 at 6:00 PM**

**Present:** E. Lindenberg (Chair); P. Appolon; Councillor L. Chatten; A. Hallaran;  
R. Ingersoll; G. Fraiberg; Councillor C. Malette; M. Roberts

T. Pross, CEO; H. Dewar, Manager of Public Service;  
J. Van Manen, Administrative Assistant

**Regrets:** Councillor P. Carr

**Media:** None

1. **Call to Order:** The meeting was called to order by the Chair at 5:58 p.m.

2. **Declarations of pecuniary interest by Board Members:** None

3. **Motion to approve the agenda for the Regular Meeting of 16 January 2024:**

**MOVED** by G Fraiberg, **SECONDED** by A. Hallaran, THAT the agenda for the Regular Meeting of 16 January 2024 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 19 December 2023:**

**MOVED** by Councillor Chatten, **SECONDED** by R. Ingersoll, THAT the minutes for the Regular Meeting of 19 December 2023 be approved.  
**CARRIED**

No business arising from the minutes.

5. **Items for Information**

**Statistics December 2023**

**Media Report**

**MOVED** M Roberts, **SECONDED** by Councillor Chatten, THAT the items for information be received. **CARRIED**

6. **Financial Statement to 31 December 2023**

**MOVED** by Councillor Chatten, **SECONDED** by M Roberts, THAT the Financial Statement to 31 December 2023 be approved as presented. **CARRIED**



**7. Report to the Belleville Public Library Board 24\_01: Strategic Action Plan update**

**MOVED** by P. Appolon, **SECONDED** by A. Hallaran, THAT the Board receives report 24\_01: Strategic Action Plan update for information. **CARRIED**

**8. Report to the Board 24\_02: Reserve fund creation and consolidation**

**MOVED** by Councillor Chatten, **SECONDED** by R. Ingersoll, THAT the Board approves the creation of a new Library Board reserve account called the Main Branch Renovation Reserve Account, for the purpose of accumulating funds to be used for future building renovation needs at the main library branch at 254 Pinnacle Street; and directs the CEO to work with City Finance to establish the new fund, with contributions planned from the 2024 Operating Budget.

**AND THAT** the Board approves the consolidation of the two reserve accounts labeled as Capital Equipment Reserve and the Equipment Reserve, and directs that all funds should be transferred from the Equipment Reserve account to the Capital Equipment Reserve account, thereby discontinuing the Equipment Reserve account. **CARRIED**

**9. Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:**

- In camera report on matters related to labour relations / employee negotiations
- In camera report on matters related to labour relations / employee negotiations

**MOVED** by Councillor Malette, **SECONDED** by G. Fraiberg, THAT the Board enter into In Camera Session. **CARRIED**

**10. Motion to go out of In Camera session and return to the Regular Meeting**

**MOVED** by A. Hallaran, **SECONDED** by R. Ingersoll, THAT the Board go out of In Camera session and return to the Regular Meeting. **CARRIED**

**11. Other business**

**12. Next meeting February 20, 2024**

**Adjournment:** The meeting was adjourned at 7:10 p.m. on a motion by Councillor Chatten.