



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library Board on
Tuesday, 16 Sept 2025 at 6:00 PM
In the Board Room**

Present: Councillor P. Carr (Chair); P. Appolon; G. Fraiberg;
Councillor K. Henderson; S. Jennings; R. Ingersoll; E. Lindenberg;
M. Roberts; Councillor M. Seu

T. Pross, CEO; H. Dewar, Manager of Public Service;
J. Van Manen, Payroll and Accounts Administrator

Regrets: None

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.
2. **Declarations of pecuniary interest by Board Members:** None
3. **Motion to approve the agenda for the Regular Meeting of 16 September 2025**

MOVED by Councillor Henderson, **SECONDED** by G. Fraiberg, THAT the agenda for the Regular Meeting of 16 September 2025 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 17 June 2025**

MOVED by M. Roberts, **SECONDED** by E. Lindenberg, THAT the minutes for the Regular Meeting of 17 June 2025 be approved. **CARRIED**

No business arising from the minutes.

5. **Items for Information**

- **Statistics June, July and August 2025**
- **Media Report**

MOVED by S. Jennings, **SECONDED** by R. Ingersoll, THAT the items for information be received. **CARRIED**



6. Financial Statement to 31 August 2025

MOVED by M. Roberts, **SECONDED** by P. Appolon, THAT the Financial Statement to 31 August 2025 be approved as presented. **CARRIED**

7. Policy revision: BPL011 Hiring and orientation of new employees

MOVED by R. Ingersoll, **SECONDED** by P. Appolon, THAT the Board approves revised policy BPL011 Hiring and orientation of new employees as presented. **CARRIED**

8. Report to the Belleville Public Library Board 25_10: Revision of Library Board Bylaws

MOVED by R. Ingersoll, **SECONDED** by Councillor Henderson, THAT the Board approves the revised Library Board Bylaws as presented. **CARRIED**

9. Report to the Belleville Public Library Board 25_11: Accession of donated painting to Gallery permanent collection

MOVED by M. Roberts, **SECONDED** by E. Lindenberg, THAT the Board accepts the following donated painting into the John M. Parrott Art Gallery's permanent collection, as per the recommendation of the Gallery Curator: *Untitled floral scenery by Donnah Cameron*. **CARRIED**

10. Other business:

A Finance Committee meeting was scheduled for September 29, 5:00 pm. to review the draft 2026 operating budget.

The Board discussed the deputation at the June Board meeting.

11. Adjournment: The meeting was adjourned at 6:18 p.m. on a motion by S. Jennings.

Next meeting October 21, 2025