



Belleville Public Library and John M. Parrott Art Gallery
254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library Board on
Tuesday, 18 November 2025 at 6:00 PM in the Board Room**

Present: Councillor P. Carr (Chair); P. Appolon; G. Fraiberg;
S. Jennings; R. Ingersoll; E. Lindenberg; M. Roberts; Councillor M. Seu

T. Pross, CEO; H. Dewar, Manager of Public Service;
J. Van Manen, Payroll and Accounts Administrator

Regrets: Councillor K. Henderson

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:03 p.m.

2. **Declarations of pecuniary interest by Board Members:** None

3. **Motion to approve the agenda for the Regular Meeting of 18 November 2025**

MOVED by Councillor Seu, **SECONDED** by E. Lindenberg, THAT the agenda for the Regular Meeting of 18 November 2025 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 21 October 2025**

MOVED by P. Appolon, **SECONDED** by S. Jennings, THAT the minutes for the Regular Meeting of 21 October 2025 be approved. **CARRIED**

No business arising from the minutes.

5. **Items for Information**

- **Statistics October 2025**
- **Media Report**

MOVED by R. Ingersoll, **SECONDED** by M. Roberts, THAT the items for information be received. **CARRIED**



6. Financial Statement to 31 October 2025

MOVED by M. Roberts, **SECONDED** by E. Lindenberg, THAT the Financial Statement to 31 October 2025 be approved as presented. **CARRIED**

7. Report to the Belleville Public Library Board 25_12: Patrons entering building and other usage statistics 2015-2024

MOVED by E. Lindenberg, **SECONDED** by S. Jennings, THAT the Board receives report 25_12: Patrons entering building and other usage statistics 2015-2024 for information. **CARRIED**

8. Report to the Belleville Public Library Board 25_13: Library Board reserve accounts review with recommended adjustments

MOVED by E. Lindenberg, **SECONDED** by R. Ingersoll, THAT the Board receives report 25_13: Library Board reserve accounts review with recommended adjustments, and THAT the Board approves the changes in name and purpose for the various reserve and trust funds as presented. **CARRIED**

9. Report to the Belleville Public Library Board 25_14: Accession of donated Manly MacDonald painting to Gallery permanent collection

MOVED by M Roberts, **SECONDED** by S. Jennings, THAT the Board accepts the following donated painting into the John M. Parrott Art Gallery's permanent collection, as per the recommendation of the Gallery Curator: *Salmon River in Napanee* by Manly E. MacDonald. **CARRIED**

10. Other business:

The CEO reminded the board about the Staff Appreciation dinner at the Boathouse Tuesday, November 25 at 5:00 pm

The board discussed the recent Holly and Ivy Artisan Show event at the gallery. There were many positive comments on the show which was a great success.

11. Adjournment: The meeting was adjourned at 6:33 p.m. on a motion by E. Lindenberg.

Next meeting: January 20, 2026