



Agenda for the Regular Meeting of the Belleville Public Library Board – Tuesday, 20 January 2026 at 6:00 PM in the Board Room

1. Call to Order
2. Declarations of pecuniary interest by Library Board Members
3. Motion to approve the agenda for the Regular Meeting of 20 January 2026
4. Motion to approve the minutes of the Regular Meeting of 18 November 2025
5. Items for Information

- Statistics: November and December 2025
- Media Report

Resolution: “THAT the items for information be received.”

6. Financial Statement to 31 December 2025

Resolution:

“THAT the Financial Statement to 31 December 2025 be approved as presented.”

7. Draft 2025 Annual Report for approval

Resolution:

“THAT the Board approves the 2025 Annual report and directs the CEO to print and distribute it to staff and the public.”



8. Report to the Belleville Public Library Board 26_01: Ontario Library Service Board Assembly meeting report by S. Jennings

Resolution:

“THAT the Board receives Report 26_01: Ontario Library Service Board Assembly meeting report by S. Jennings for information.”

9. Report to the Belleville Public Library Board 26_02: Revised policy BPL020 Collection Development with updated appendices

Resolution:

“THAT the Board receives Report 26_02: Revised policy BPL020 Collection Development with updated appendices, and approves the updated policy as presented.”

10. Motion to enter into an In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:

- In camera report on matters related to labour relations / employee negotiations

11. Motion to go out of In Camera session and return to the Regular Meeting

12. Other business

13. Adjournment

Next meeting: February 17, 2026



**The Minutes of the Regular Meeting of the Belleville Public Library Board on
Tuesday, 18 November 2025 at 6:00 PM in the Board Room**

Present: Councillor P. Carr (Chair); P. Appolon; G. Fraiberg;
S. Jennings; R. Ingersoll; E. Lindenberg; M. Roberts; Councillor M. Seu

T. Pross, CEO; H. Dewar, Manager of Public Service;
J. Van Manen, Payroll and Accounts Administrator

Regrets: Councillor K. Henderson

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:03 p.m.

2. **Declarations of pecuniary interest by Board Members:** None

3. **Motion to approve the agenda for the Regular Meeting of 18 November 2025**

MOVED by Councillor Seu, **SECONDED** by E. Lindenberg, THAT the agenda for the Regular Meeting of 18 November 2025 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 21 October 2025**

MOVED by P. Appolon, **SECONDED** by S. Jennings, THAT the minutes for the Regular Meeting of 21 October 2025 be approved. **CARRIED**

No business arising from the minutes.

5. **Items for Information**

- **Statistics October 2025**
- **Media Report**

MOVED by R. Ingersoll, **SECONDED** by M. Roberts, THAT the items for information be received. **CARRIED**



6. Financial Statement to 31 October 2025

MOVED by M. Roberts, **SECONDED** by E. Lindenberg, THAT the Financial Statement to 31 October 2025 be approved as presented. **CARRIED**

7. Report to the Belleville Public Library Board 25_12: Patrons entering building and other usage statistics 2015-2024

MOVED by E. Lindenberg, **SECONDED** by S. Jennings, THAT the Board receives report 25_12: Patrons entering building and other usage statistics 2015-2024 for information. **CARRIED**

8. Report to the Belleville Public Library Board 25_13: Library Board reserve accounts review with recommended adjustments

MOVED by E. Lindenberg, **SECONDED** by R. Ingersoll, THAT the Board receives report 25_13: Library Board reserve accounts review with recommended adjustments, and THAT the Board approves the changes in name and purpose for the various reserve and trust funds as presented. **CARRIED**

9. Report to the Belleville Public Library Board 25_14: Accession of donated Manly MacDonald painting to Gallery permanent collection

MOVED by M Roberts, **SECONDED** by S. Jennings, THAT the Board accepts the following donated painting into the John M. Parrott Art Gallery's permanent collection, as per the recommendation of the Gallery Curator: *Salmon River in Napanee* by Manly E. MacDonald. **CARRIED**

10. Other business:

The CEO reminded the board about the Staff Appreciation dinner at the Boathouse Tuesday, November 25 at 5:00 pm

The board discussed the recent Holly and Ivy Artisan Show event at the gallery. There were many positive comments on the show which was a great success.

11. Adjournment: The meeting was adjourned at 6:33 p.m. on a motion by E. Lindenberg.

Next meeting: January 20, 2026

November 2025									
Circulation: physical					Circulation: digital				
Inter-library loans - lent					Hoopla				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
103	22	782	1,450	-46%	1,301	1,347	14,115	14,289	-1%
Inter-library loans - borrowed					Kanopy				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
66	43	696	982	-29%	262	319	3,009	3,353	-10%
3D Prints					Overdrive - eBooks				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
5	13	64	66	-3%	3,341	3,075	35,728	40,240	-11%
All ages - CD audiobooks					Overdrive - audiobooks				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
299	264	3,200	3,046	5%	1,995	1,664	20,528	19,990	3%
Hotspot Loans					Overdrive - Magazines				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
54	71	602	440	37%	1,660	1,500	17,848	13,842	29%
Adult - DVD					MediciTV				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
2,272	3,048	27,970	34,027	-18%	15	78	579	726	-20%
Children - DVD					Total digital circulation				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
349	501	6,016	5,451	10%	8,574	7,983	91,807	92,440	-1%
Adult and teen - print					TOTAL CIRCULATION				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
12,756	13,001	154,582	154,903	0%	33,713	35,944	393,987	397,483	-1%
Children - print					Percentage of total circulation (%)				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	2025 YTD Physical	2025 YTD Digital	2024 YTD Physical	2024 YTD Digital	
9,409	11,076	109,810	107,176	2%	77%	23%	77%	23%	
Genre breakdown (print): children's					Reserves placed				
General	French	Board books	Picture books	Graphic novels	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
3,337	370	784	3,475	1443	2,812	2,804	33,452	33,477	0%
Genre breakdown (print): adult					Reserves filled				
General	Non-fiction	Romance	Sci-fi	Fantasy	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
5,220	1,568	886	101	249	2,497	2,741	29,912	30,434	-2%
Periodicals	French	Inspirational	Western	Mystery	Public computer usage				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
239	21	176	105	1398	1,200	1,536	13,582	13,654	-1%
Biography	Large print	Teen / YA	Graphic Novels	Special Collections	Overdue notices				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
552	1079	459	607	96	167	181	2,127	1,935	10%
Total physical circulation									
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change					
25,139	27,961	302,180	305,043	-1%					

Gallery Programs					General				
Number of programs / events					Patrons entering building				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
6	6	66	84	-21%	11,429	12,830	132,269	132,252	0%
Attendance					Class visits Library				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
670	93	2,078	1,690	23%	7	11	64	53	21%
Number of gallery opening receptions					Attendance				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
2	2	17	15	13%	276	533	2,501	2,384	5%
Attendance					Class visits Gallery				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
50	108	1,156	824	40%	5	5	34	27	26%
Children's Programs					Attendance				
Number of programs / events					Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	202	229	1,403	1,033	36%
22	22	252	246	2%					
Attendance					Number of Visiting Library Service visits				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
514	551	7,344	8,010	-8%	35	36	381	444	-14%
Teen Programs					New registrations				
Number of programs / events					Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	154	242	2,042	2,148	-5%
5	3	41	33	24%	Virtual Branch				
Attendance					Website visits				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
104	107	741	655	13%	21,984	20,709	233,971	209,531	12%
Adult Programs					# of Social media followers				
Number of programs / events					Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	6,937	7,180	6,937	7,180	-3%
23	29	295	283	4%	Research and Learning				
Attendance					Electronic resource usage				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Ancestry	Canadian Ref Centre	History Alive	Mango Language	Tumblebooks
311	359	3,912	4,251	-8%	46	1	9,030	178	0
Total number of programs / events									
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Novelist Plus	Gale Courses	Academic Search Premier		
58	62	671	661	2%	15	25	0		
Total attendance					Total Electronic resource usage				
Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change	Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
1,649	1,218	15,231	15,430	-1%	9,295	5,042	16,137	17,200	-6%
					Research requests and ask-a-librarian				
					Nov 2025	Nov 2024	2025 YTD	2024 YTD	YTD % Change
					70	67	740	765	-3%

December 2025									
Circulation: physical					Circulation: digital				
Inter-library loans - lent					Hoopla				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
53	0	835	1,450	-42%	1,568	1,346	15,683	15,635	0%
Inter-library loans - borrowed					Kanopy				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
56	7	752	989	-24%	297	256	3,306	3,609	-8%
3D Prints					Overdrive - eBooks				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
0	3	64	69	-7%	3,631	2,725	39,359	42,965	-8%
All ages - CD audiobooks					Overdrive - audiobooks				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
289	271	3,489	3,317	5%	2,020	1,569	22,548	21,559	5%
Hotspot Loans					Overdrive - Magazines				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
42	69	644	509	27%	1,845	1,478	19,693	15,320	29%
Adult - DVD					MediciTV				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
2,332	2,851	30,302	36,878	-18%	14	37	593	763	-22%
Children - DVD					Total digital circulation				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
391	541	6,407	5,992	7%	9,375	7,411	101,182	99,851	1%
Adult and teen - print					TOTAL CIRCULATION				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
12,503	12,017	167,085	166,920	0%	33,511	31,595	427,498	429,078	0%
Children - print					Percentage of total circulation (%)				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	2025 YTD Physical	2025 YTD Digital	2024 YTD Physical	2024 YTD Digital	
8,579	8,435	118,389	115,611	2%	76%	24%	77%	23%	
Genre breakdown (print): children's					Reserves placed				
General	French	Board books	Picture books	Graphic novels	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
2,884	227	490	3,872	1106	2,344	2,373	35,796	35,850	0%
Genre breakdown (print): adult					Reserves filled				
General	Non-fiction	Romance	Sci-fi	Fantasy	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
5,187	1,521	855	118	278	2,580	2,398	32,492	32,832	-1%
Periodicals	French	Inspirational	Western	Mystery	Public computer usage				
217	15	165	138	1405	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
Biography	Large print	Teen / YA	Graphic Novels	Special Collections	783	1,164	14,365	14,818	-3%
448	964	501	575	116	Overdue notices				
Total physical circulation					Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	228	227	2,355	2,162	9%
24,136	24,184	326,316	329,227	-1%					

Gallery Programs					General				
Number of programs / events					Patrons entering building				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
5	6	71	90	-21%	8,974	10,031	141,243	142,283	-1%
Attendance					Class visits Library				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
260	304	2,338	1,994	17%	5	5	69	58	19%
Number of gallery opening receptions					Attendance				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
0	0	17	15	13%	174	162	2,675	2,546	5%
Attendance					Class visits Gallery				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
0	0	1,156	824	40%	3	2	37	29	28%
Children's Programs					Attendance				
Number of programs / events					Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change					
11	15	263	261	1%	95	86	1,498	1,119	34%
Attendance					Number of Visiting Library Service visits				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
275	478	7,619	8,488	-10%	38	37	419	481	-13%
Teen Programs					New registrations				
Number of programs / events					Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change					
3	2	44	35	26%	136	120	2,178	2,268	-4%
Attendance					Virtual Branch				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Website visits				
63	52	804	707	14%	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
					20,824	17,389	254,795	226,920	12%
Adult Programs					# of Social media followers				
Number of programs / events					Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change					
21	20	316	303	4%	6,978	7,197	6,978	7,197	-3%
Attendance					Research and Learning				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Electronic resource usage				
172	204	4,084	4,455	-8%	Ancestry	Canadian Ref Centre	History Alive	Mango Language	Tumblebooks
					39	0	3,245	10	9
Total number of programs / events									
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Novelist Plus	Gale Courses	Academic Search Premier		
40	43	711	704	1%	16	12	1		
Total attendance					Total Electronic resource usage				
Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change	Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
770	1,038	16,001	16,468	-3%	3,332	726	19,469	17,926	9%
					Research requests and ask-a-librarian				
					Dec 2025	Dec 2024	2025 YTD	2024 YTD	YTD % Change
					44	42	784	807	-3%

Media Coverage
November & December 2025

Library Line	Holiday entertaining with Belleville Public Library - Diane Wilson, Library Assistant	Intelligencer Online	November 5
		Intelligencer	November 15
	12 Days of Christmas Advent Book Bundles and holiday events - Jenny Pust, Librarian Coordinator	Intelligencer Online	November 7
	Christmas concerts, new exhibitions, and holiday shopping at the Parrott Gallery - Kailey Robinson, Library Assistant	Intelligencer Online	November 20
		Intelligencer	November 25
	Holiday reads - Ann Nicol, Library Assistant	Intelligencer Online	November 27
	Brilliant novels where nothing happens - Jonathan Powell, Librarian Coordinator	Intelligencer Online	December 4
		Intelligencer	December 9
	Winter thrillers for young adults - Shantal Macarthur, Library Assistant	Intelligencer Online	December 11
		Intelligencer	December 16
	Choose your own winter reading adventure - Jenny Pust, Librarian Coordinator	Intelligencer Online	December 18
		Intelligencer	December 20
	Embrace winter with Belleville Public Library - Audra Kent, Administrative Assistant	Intelligencer Online	December 24
		Intelligencer	December 27
	New Year, new programs, new exhibitions - Wendy Rayson-Kerr, Gallery Curator	Intelligencer Online	December 30
		Intelligencer	January 6
Articles	Belleville Arts Festival welcomes Charlotte Gray - Jack Evans	Intelligencer Online	November 2
		Intelligencer	November 4
	Enchanted in the District event in downtown Belleville starts Friday - Lindsey Harren	91XFM CJLX Online	November 13

Media Coverage
October 2025 - Revised

Library Line	Terrifyingly good reads: Horror novels for brave readers - Jonathan Powell, Librarian Coordinator	Intelligencer Online	October 2
	Library Month and Arts Festival - Trevor Pross, CEO	Intelligencer Online	October 9
		Intelligencer	October 14
	Halloween reads for a warm and whimsical fall - Ann Nicol, Library Assistant	Intelligencer Online	October 16
		Intelligencer	October 21
	Veterans Week Talk and Postcard Display at Belleville Public Library - Jenny Pust, Librarian Coordinator	Intelligencer Online	October 23
		Intelligencer	November 1
Articles	An inclusive literary community in our own backyard	Intelligencer Online	October 3
	Empowering Belleville initiative supports local entrepreneurs	Intelligencer Online	October 6
	Hands in Commemoration: Celebrating Deaf Culture in Belleville - Alana Cameron	Intelligencer Online	October 17
	Downtown Belleville hosts Halloween Hunt on October 25	Intelligencer Online	October 17
		Intelligencer	October 21
	Strong library systems lead to strong communities - Shell-Lee Wert	Intelligencer Online	October 21
		Intelligencer	October 23
	Belleville Arts Festival launches this November	Intelligencer Online	October 23
		Intelligencer	October 28

Library Detail - Monthly

Date : Jan 13, 2026

Time : 8:36 am

For Period Ending 31-Dec-2025



	BUDGET	CURRENT YTD	VARIANCE	% SPENT	LAST YEAR YTD	LAST YEAR TOTAL
LIBRARY FUND						
REVENUE						
REVENUE						
Revenue Details						
MUNICIPAL GRANTS	-2,776,000.00	-2,776,000.00	0.00	100.00	-2,663,972.90	-2,663,972.90
FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
PROVINCIAL GRANTS	-94,000.00	-95,639.60	1,639.60	101.74	-108,219.28	-108,219.28
HASTINET PARTNERSHIP	0.00	0.00	0.00	0.00	0.00	0.00
USER FEES	-46,500.00	-50,852.04	4,352.04	109.36	-45,570.28	-45,570.28
DONATIONS REVENUE	-6,000.00	-6,246.65	246.65	104.11	-29,647.71	-29,647.71
INVESTMENT INCOME	-30,000.00	-28,876.71	-1,123.29	96.26	-37,130.85	-37,130.85
OTHER REVENUE	-88,000.00	-45,930.26	-42,069.74	52.19	-90,892.12	-90,892.12
SALES OF GOODS	-500.00	-187.99	-312.01	37.60	-212.40	-212.40
RESERVE FUND TRANSFERS	-30,000.00	0.00	-30,000.00	0.00	-38,295.00	-38,295.00
TRUST FUNDS	-1,000.00	0.00	-1,000.00	0.00	-2,470.09	-2,470.09
Total Revenue Details	-3,072,000.00	-3,003,733.25	-68,266.75	97.78	-3,016,410.63	-3,016,410.63
Total REVENUE	-3,072,000.00	-3,003,733.25	-68,266.75	97.78	-3,016,410.63	-3,016,410.63
Total REVENUE	-3,072,000.00	-3,003,733.25	-68,266.75	97.78	-3,016,410.63	-3,016,410.63
EXPENDITURES						
EXPENDITURES						
Expenditures Detail						
LIBRARY LABOUR - REGULAR	2,302,500.00	2,182,990.56	119,509.44	94.81	2,221,737.84	2,221,737.84
LIBRARY LABOUR - SUMMER	6,500.00	0.00	6,500.00	0.00	0.00	0.00
GALLERY OPERATION	5,000.00	4,547.73	452.27	90.95	7,390.12	7,390.12
Sales of Goods - COGS	0.00	0.00	0.00	0.00	0.00	0.00
LIBRARY MATERIALS - BOOKS	90,500.00	97,091.62	-6,591.62	107.28	5,695.08	5,695.08
LIBRARY MATERIALS - PERIODICALS	3,500.00	3,392.84	107.16	96.94	4,709.66	4,709.66
LIBRARY MATERIALS - CD	0.00	0.00	0.00	0.00	0.00	0.00
LIBRARY MATERIALS - DISC MEDIA	32,000.00	29,633.79	2,366.21	92.61	0.00	0.00
LIBRARY MATERIALS ELECTRONIC RESOURCES	111,000.00	113,134.85	-2,134.85	101.92	99,396.68	99,396.68
LIBRARY MATERIALS - MICROFILM	5,500.00	4,802.55	697.45	87.32	2,416.80	2,416.80
LIBRARY MATERIALS - ART	0.00	0.00	0.00	0.00	0.00	0.00
LIBRARY PROGRAMS	8,000.00	6,761.52	1,238.48	84.52	7,782.74	7,782.74
FACILITY OPERATION	188,000.00	204,466.51	-16,466.51	108.76	178,106.19	178,106.19
ADMINISTRATION	236,500.00	199,871.40	36,628.60	84.51	293,702.09	293,702.09
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
DONATIONS/AWARDS	500.00	0.00	500.00	0.00	0.00	0.00
HASTINET	57,500.00	58,461.81	-961.81	101.67	64,895.83	64,895.83
AMORTIZATION EXPENSE	0.00	0.00	0.00	0.00	176,940.49	176,940.49
TRANSFERS TO RESERVES	25,000.00	0.00	25,000.00	0.00	80,099.42	80,099.42
Total Expenditures Detail	3,072,000.00	2,905,155.18	166,844.82	94.57	3,142,872.94	3,142,872.94

Library Detail - Monthly

For Period Ending 31-Dec-2025



	BUDGET	CURRENT YTD	VARIANCE	% SPENT	LAST YEAR YTD	LAST YEAR TOTAL
LIBRARY FUND						
Total EXPENDITURES	3,072,000.00	2,905,155.18	166,844.82	94.57	3,142,872.94	3,142,872.94
Total EXPENDITURES	3,072,000.00	2,905,155.18	166,844.82	94.57	3,142,872.94	3,142,872.94
Surplus/Deficit	0.00	-98,578.07	98,578.07	0.00	126,462.31	126,462.31
Total LIBRARY FUND	0.00	-98,578.07	98,578.07	0.00	126,462.31	126,462.31
Total Surplus (-)/Deficit	0.00	-98,578.07	98,578.07	0.00	126,462.31	126,462.31

Belleville Public Library & John M. Parrott Art Gallery

2025 Annual Report



We help you find what you are looking for.

- lifelong learning
- growth
- creativity
- success

Financial



Belleville Public Library Board is an independent public sector corporation and registered charity. The majority of funding is provided by the City of Belleville through an annual grant. The organization is governed by a volunteer Board of Trustees who are appointed by Council.

2025 Revenue breakdown



City of Belleville Operating Grant (92%)
\$2,776,000



Province of Ontario Grants (3%)
\$95,640



Sales, fees, donations and other revenue (5%) \$162,093

Self-generated revenue

Donations including Friends of Library: \$43,386

Public printing and copier fees: \$9,629

Gallery commission sales: \$10,055

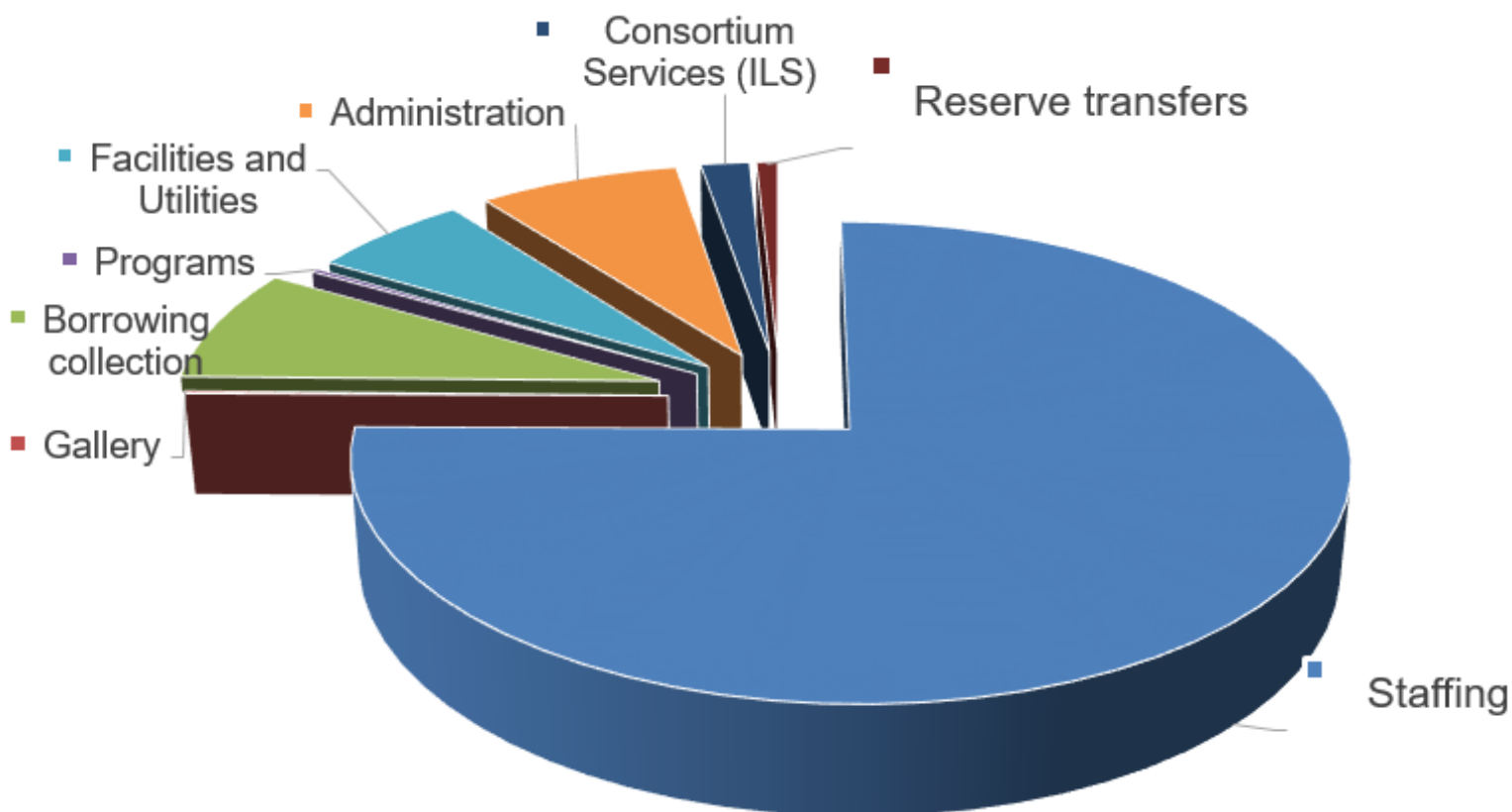
Room rentals: \$5,215

User fees, lost item replacements charges: \$12,516

Cost sharing and consortium revenue: \$34,231

Other revenue: \$90,000

2025 Expenditure breakdown



2025 Collections budget

Physical media (DVDs, CD audio):
\$32,000

Print books: \$90,500

eBooks and digital resources:
\$111,000

Microfilm, periodicals: \$9,000

Total: \$242,500



Programs



The Library and Gallery offer a variety of programs, events, art exhibitions, concerts, and more. In 2025, we held 711 programs and events, attended by 16,001 people.



The Library held **263 children's programs and events**, with a total attendance of 7,619 people.

There were **15 March Break programs** with a total attendance of 908 people.

We also had 199 children enrolled in our **Summer Reading Club**, submitting 480 reading reports.



The Parrott Art Gallery offers **exhibitions, concerts and workshops** on a variety of topics. There were 71 Gallery programs, with a total attendance of 2,338 people.

There were **17 opening receptions for exhibitions** by regional artists, with 1,156 attendees.



Did you know the Library has 3 Book Clubs? In 2025, there were **36 book club sessions**, with a total attendance of 320 people.

We also offered Chess Clubs, French Conversation Circles, the Creative Fibres crafting circle, drop in tech help and **a variety of informational sessions** on topics like A.I., tax and estate planning.

Featured program: Paws for Reading

At PAWS for Reading, kids read aloud to St. John Ambulance therapy dogs (and their handlers). These dogs are the best and most patient listeners – perfect for helping young readers feel comfortable and confident. We had 88 young readers participating in PAWS sessions in 2025.





There were **44 programs for teens**, with a total attendance of 804 people.

Programs included junk journaling nights, Micro:Bit Python workshops, and the Youth Chess Club.

There were **39 teen volunteers** who donated their time to the library, putting in 290 hours of service.



Authors and special events: The Library and Gallery participated in the Belleville Arts Festival, with a presentation by bestselling author Charlotte Gray. We also organized a local author fair, and had several guest authors take part in children's storytimes throughout the year.



Event highlight:

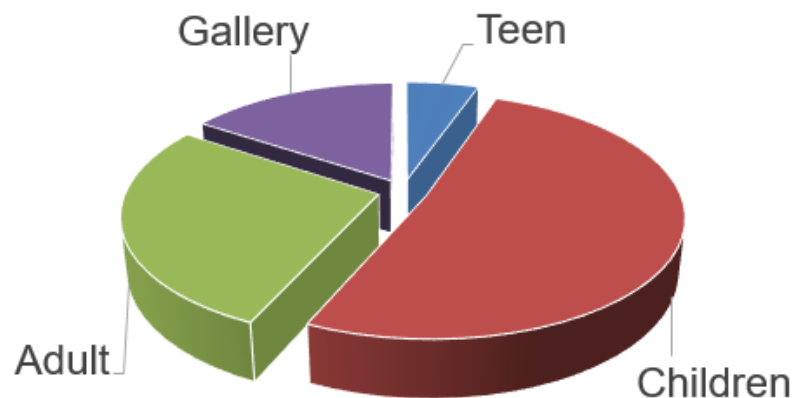
International Women's Day. 65 Attendees.

The Library was proud to host former Royal Canadian Air Force pilot Micky Colton, who discussed her career as an aviator and her work as a Facilitated Equine Experiential Learning (FEEL) professional.

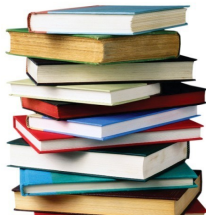
Photo: credit pending

What was the breakdown of program attendance?

Children represented the largest share of the total.



Collections



Providing borrowing collections and online learning resources is a core library service. A library card is all you need to borrow books, children's material, DVDs, magazines, and digital content such as full-text journals, eBooks, movies, audiobooks, and music.

2025 Circulation stats

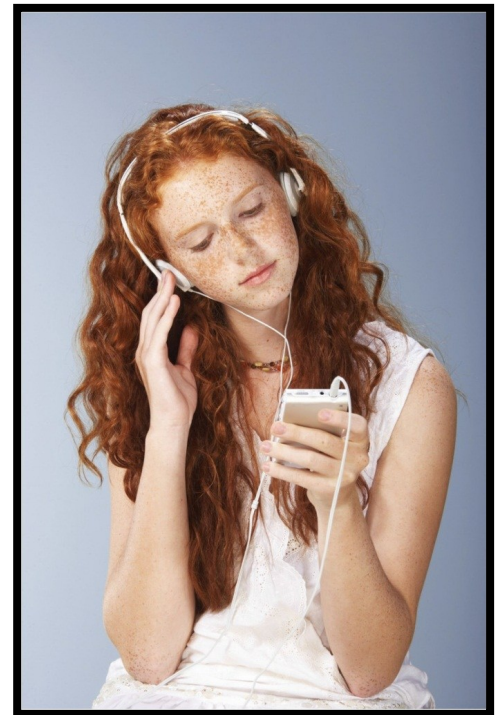
101,182 digital downloads

285,474 print book checkouts

40,198 DVDs & CD audiobooks

644 Wi-fi routers (hotspots)

427,498 total item checkouts



Featured items to borrow:

Mobile internet routers (hotspots)

A mobile hotspot allows you to connect devices like phones, tablets, and laptops to unlimited high-speed internet from any location. Supported by the Government of Canada's Healthy Communities Fund.



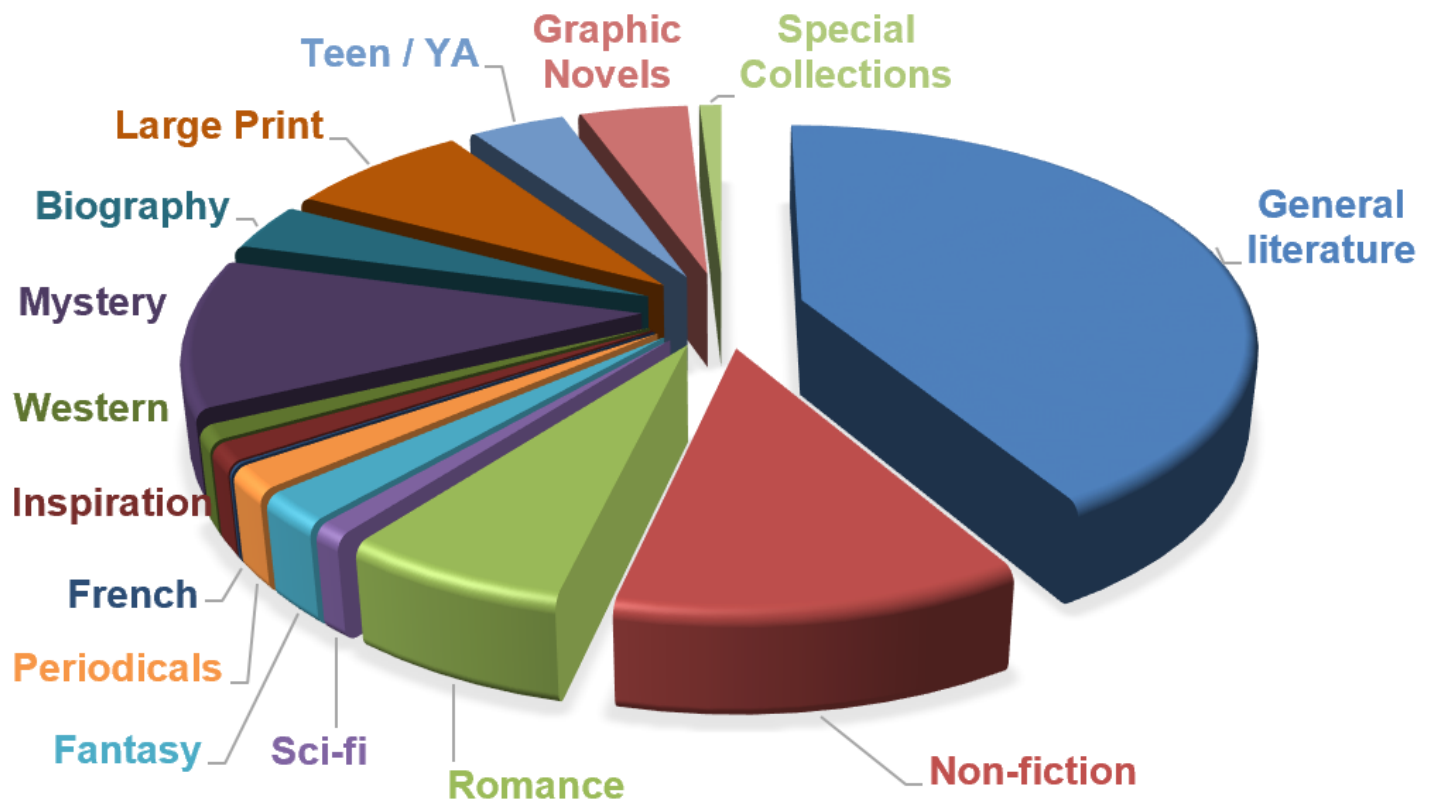
Canadian Canoe Museum Pass

Visit The Canadian Canoe Museum in Peterborough, with a one week pass for free admission up to 2 adults and 4 youth (ages 5-17). Discover Canada by canoe and explore the world's largest collection of paddled watercraft.



What are people reading?

Genre breakdown



Top circulating titles:

The most borrowed item by our patrons in 2025 was:

⇒ The Women, a novel by Kristin Hannah (Adult fiction)

The most borrowed film on DVD was:

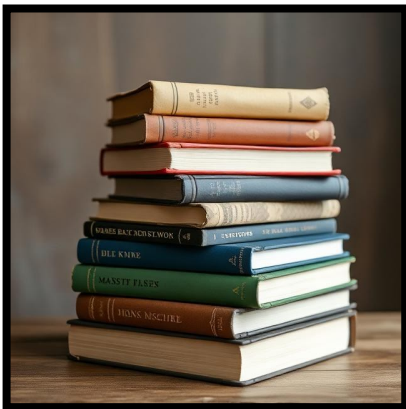
⇒ Deadpool and Wolverine, a film directed by Shawn Levy

The most borrowed children's book was:

⇒ Diary of a wimpy kid: Old School, a novel by Jeff Kinney

The most borrowed fiction book for teens was:

⇒ Sunrise on the Reaping, a novel by Suzanne Collins



Online resource highlights



Gale Courses

Our patrons registered for 424 free online College level courses on topics like Microsoft Office, digital photography, and business writing.



Libby

Our patrons used Libby to download 39,359 eBooks, 22,548 audiobooks, and 19,693 magazines.

Mango Languages

Learn one of 70 languages with this free online platform. We had 615 patrons use Mango to learn a language in 2025.



Our website was re-designed and upgraded. There were 254,795 visits in 2025.

www.bellevillelibrary.ca

Services



The Library provides public computers, wi-fi, charging stations, research services, room rentals, genealogy resources, study and work space, printing and copying, and more.

The Friends of the Library bookstore

Have you visited the Friends' Bookstore in the main lobby? It is a great place to find low-cost books and the proceeds are a vital source of funding for the Library. Since 2006, the Friends have raised more than \$300,000 to support of our collections, technology and services.

There are a number of ways you can help the Friends in their work. You can shop at the bookstore, donate cash or gently used books, purchase a membership, or volunteer to help.

folbelleville@gmail.com.

Inter-library loans

If we do not have a book that you are looking for, we can borrow the title from any public library in Ontario. In 2025, our patrons borrowed 752 books from other libraries, and we loaned out 835 books to patrons in other libraries.



Printing from any device



In 2025, we implemented Princh, a new printing, copying and scanning solution at our library. It is now possible to easily and securely print from a mobile phone, tablet, or laptop, both remotely and at the library, as well as copy and/or scan your documents using our printers.

Musical instrument lending

Belleville Public Library is a partner and pick-up location for the Stirling Musical Instrument Lending Library, a non-profit organization serving Hastings and Northumberland Counties. Choose from a wide variety of instruments including guitars, drums, keyboards, and violins. www.stirlingmill.ca



Report to the Belleville Public Library Board 26_01: Notes from the recent Board Assembly meeting with Ontario Library Service

Sheridan Jennings

January 2026

Suggested motion:

THAT the Board receives Report 26_01: Ontario Library Service Board Assembly meeting report by S. Jennings for information.

Nov 6, 2025 | Ontario Library Service Board Assembly Meeting - Population 40,000-74,999 - Fall 2025

Attendees: Sheridan Jennings, Jesse Roberts- OLS, Doug Couture- QW, Kim Earls- Norfolk, Sue Bennett- Innisfil, Matthieu Villeneuve- Timmins, David, Mackey- OLS Board and Stratford, Kieran Scott- Welland, Krista Messenger- North Bay, Jane Morton- Huron County, Margaret MacDonald- , Peter Block- St. Thomas, Frank Mensik- OLS Chair- Welland

Follow-Up Contact: jroberts@olservice.ca

Notes

- Opportunity to network and discuss issues and successes
- Board and Election Process- 9 members chosen by each assembly and 4 appointments, 4 year terms- changed to staggered terms
- Minister Tourism, Culture and Gaming- provide significant portion of funding
- Governance model- CEO limitations and heavily policy based- <https://www.olservice.ca/about>
- Valuing Ontario Libraries Toolkit (VOLT) 2025 Update- Tool shows economic benefit and impact on local community
- 2024 OPLS stats available soon
- CyberSecurity- Bill 194 intro'd amendments to FIPA- question if this would impact OPLs? No as OPLs are regulated at municipal level (MFIPA)
- **OLS Blog**

- **VOLT-** (Valuing Ontario Libraries Toolkit) Year 1 suggestion- (CEO likely) ballpark 1 week worth of work, calculation spreadsheet, can work on it here and there, Year 2 and 3 easier as you know what to expect and data easily accessible
- **OLS does not participate in advocacy work- cannot do advocacy work but Ontario Library Association and subsidiary bodies will do advocacy- David Mackey sits on OLA- OLBA Council Michelle Arbuckle (ED)- advocacy arm of OLA**

1. How does OLS contribute to the library community in Ontario?

- Training, knowledge sharing, conferences, workshops, best practices, policy examples and resources, collaboration and networking, innovation, value to new CEOs, VOLT data provision (used by St. Thomas to defend budget)

2. Tell us about your recent experiences or interactions with OLS.

- CEO usage, VOLT- assisted Welland with budget requests
- Valuing Ontario Libraries Toolkit: <https://resources.olservice.ca/volt>

3. In thinking about your use of OLS services in the past year...

- a. How effective were those services?
- b. What are the barriers to access for you, if any?
- c. What service(s) have had the greatest impact on your library?

4. Where do you wish we focused more energy to better support your library?

- Advocacy- no Provincial increase in years and no federal funding

Submitted topics of interest:

- Increasing local funding support- **Bruce County** is getting funding from local businesses, Innisfil- new children's area- \$250 dedication of a shelf to support renovation
- Board role in supporting staff faced with challenging incidents and social issues and how that impacts staff wellbeing and retention- no book banning but pages ripped out and one complaint about books
- **Stratford-** "Drag-Queen Storytime" for kids had some people upset
- Physical circulation down- electronic circulation is up (associated costs increase)

- **St. Thomas**- quarterly community publication, travelling van (electric and bright) not necessarily lending but advertise library card, businesses give discount to library card holders, looking at 2nd branch, teen area
- **Welland**- Library of Things (instruments and vinyl records,) book mobile, building new arena and looking at putting a small branch in there, **Bruce County** has a book mobile
- Future Forward- Community focus- books, tech, programs- **what is the purpose and how do we best serve our community?** Esp important as we look at municipal elections

Action items

- 2025 Virtual Board Conference- 11/20/25 6-8pm ET- Learn HQ registration
- HR-G Series- Register Learn HQ
- Typical week survey underway until mid-Dec
- F/U on OLA and OLBA on advocacy
- Does BPL have a policy around books asked to be banned?

Report to the Belleville Public Library Board 26_02: Revised policy BPL020 Collection Development with updated appendices

Trevor Pross and Shannon Bryan

January 2026

Suggested motion:

THAT the Board receives Report 26_02: Revised policy BPL020 Collection Development with updated appendices, and approves the updated policy as presented.

-or with the following changes-

Background:

The Collection Development policy has not been reviewed since 2021. This revision includes some added information about asset management and the use of development charges funds for collection purchases.

There are also three new Appendices that outline the current and projected targets for circulation per population (Appendix D), the current size and makeup of our collection, with the projected targets for number of items per population for future use of development charges (Appendix E), and information on the cost of collection purchasing and the average cost per circulation (Appendix F).

These details are meant to provide information to the Board, and also to assist staff in planning for the future.



LIBRARY POLICY

Policy Title: COLLECTION DEVELOPMENT

Date of Last Review: January 2026

Policy Type: Board - Operational

Approved by Library Board: April 2021

Policy Number: BPL020

Introduction

The purpose of this policy is to clarify the criteria used for selecting and acquiring materials for Belleville Public Library's collection (the collection), as well as the responsibility for maintaining the collection.

This policy applies to all formats in the collection, including print, audio-visual and digital materials. This policy will apply to items purchased by the Library, or donated to the Library, including works donated by the author or creator of the item.

Guiding principals

Belleville Public Library Board (the Library) strives to provide a dynamic collection of materials that is regularly evaluated and available in a variety of formats to serve the needs and support the interests of all members of our community.

The collection shall be balanced and represent diverse points of view and may include materials that some members of the public consider to be controversial in nature. The presence of an item in the library does not indicate an endorsement of its content.

The Library endorses the Ontario Library Association's Statement on Intellectual Freedom and the Intellectual Rights of the Individual (2020). (Appendix A)

The Library endeavors to provide equitable access to the collection and will provide opportunities for patrons and community groups to recommend or request items for the collection.

The Library selects materials in the two official languages, English and French, as well as materials which reflect the diverse linguistic or cultural heritage of the community.

The materials budget will be maximized through coordinated and controlled expenditure and will be monitored closely to ensure budget targets are met. Collection purchases will be made throughout the year and not concentrated in one quarter.

Collection as capital assets and circulation targets

The physical items collected by the Library are considered capital assets and are tracked in accounting systems and outlined in the annual financial audits. There is a calculation used to demonstrate the depreciation of the value of these assets each year (i.e. an amortization schedule).

The Library approved an asset management plan in 2025 in partnership with the City of Belleville that identified a target number of items circulated relative to population for the period ending in 2034. This provides a guideline and goal for Library staff, and it also helps determine the projected cost of maintaining library services. The approved target number of items circulated annually per population is **7 checkouts per person**.

See Appendix D for current information on checkouts per population.

Use of development charge funds and collection size

The City of Belleville collects funds from developers building new housing and a portion of these funds are allocated to the Library. The collection of development charges (DC funds) is done to ensure that necessary public infrastructure and municipal services are maintained as the population grows.

DC funds are collected in a reserve fund and then used each year as per the Board approved operating budgets. The funds must be used to increase the size of our collections as the population of Belleville grows.

See Appendix E for information on the current makeup and holdings for our borrowing collection, with a per capita collection size indicated to guide future growth and use of DC funds.

Selection of materials

The Library Board delegates the overall responsibility for the collection to the Chief Executive Officer (CEO). Selection responsibility for specific portions of the collections will be delegated to staff.

In selecting materials, staff will use their professional resources, judgment, knowledge and experience. Selection will be founded on staff familiarity with existing collections, their awareness of the needs of Library users, and their knowledge of current and future trends in informational and recreational materials suitable for public library use.

The Library will make the final decision about what to order for the collection, how many copies of a given title will be ordered, and which formats will be purchased.

What is ordered, and what remains in the collection, is based on the following criteria:

- a. recommendations by critics or reviewers
- b. public demand
- c. relationship of subject to existing collection
- d. importance of subject matter in relation to community needs
- e. authority or significance of author
- f. quality of writing, production and illustrations
- g. accessibility criteria and features
- h. authority and standards of publisher
- i. suitability of format for library use
- j. Canadian content

The Library does not keep, acquire or purchase material that Canadian courts have ruled to be obscene, hate propaganda or seditious.

Special consideration is given to materials with Canadian content, that record the Canadian experience or that relate to life in Canada or the lives and works of Canadians.

We will provide collections relating to Indigenous cultures, languages, and peoples, including books, audio and video materials. Our collection will include titles by and about First Nation communities. Specific attention will be paid to the Huron-Wendat, the Anishnaabe, and the Haudenosaunee, on whose traditional land the Library is located.

Patron requests

There will be a process in place for patrons to suggest or request items for purchase for the collection. All Collection Material Purchase Suggestion forms (Appendix B) are reviewed by Library staff who will apply to the customer request the same selection criteria that are applied to all materials purchased by the Library.

Accessible formats

There will be a feedback process in place to allow patrons to request accessible items for the collection (Appendix B). The Library will provide access to a collection of accessible materials that serve the needs of individuals with visual or print disabilities. If requested, the Library will assist patrons to access the broad collection of accessible works available from the Centre for Equitable Library Access.

Collection maintenance

In order to maintain a current and relevant collection, it is necessary to withdraw materials from the library collections regularly and systematically. The following criteria are considered when withdrawing materials:

- Accuracy
- Timeliness
- Physical condition
- Frequency of use
- Availability of other copies
- Relevance to needs and interests of the community

If still needed, items may be replaced or rebound. Replacement depends on the demand for the title, the availability of more current materials on the topic and the extent of the coverage of the subject in the collection.

Withdrawn material will be donated to the Friends of the Belleville Public Library (FOL) for sale in their Bookstore. Items that are not accepted or sold by the FOL may be sold at a Library book sale or donated to other community groups. When all other options have been exhausted, discarded books will be placed into recycling.

Parental responsibility

Responsibility for a child's or teen's choice and use of materials rests with their parent(s) or legal guardian(s). The Library believes in the freedom of the individual, and that parents or legal guardians must interpret and maintain their own standards for what items are borrowed from the Library.

Library users of all ages have open access to the Library's collections. Selection for the adult collection is not restricted by the possibility that children or teens may access materials their parent(s) or legal guardian(s) may consider inappropriate.

Controversial material

The Belleville Public Library Board regards the right of access by an individual to information, controversial or non-controversial, through the public library as an important element of a democratic society.

The presence of any material in the Library does not indicate an endorsement of its contents. The Library recognizes that many materials are controversial and that any given item may offend some patrons. In the case of controversial issues, an effort is made to see that all points of view are represented.

While library staff will attempt to guide individuals and groups to materials suitable for their use, the ultimate responsibility for the choice made by the patron lies with the patron and/or their parent(s) or guardian(s).

Request for reconsideration of material must be made in writing and on the understanding that selection will not be determined by pressure from any group or individual nor will material serving the purpose of the Library be removed from the collection. Completed Request for Reconsideration of an Item in the Collection forms (Appendix C) are forwarded to the CEO for review. Acknowledgement of the request will be sent within 5 business days and a written response will be sent within 30 days.

If the patron is still not satisfied, a written request for the review to be appealed will be forwarded to the Library Board for their consideration at the next scheduled Board meeting. The Library Board and the CEO will jointly rule on the appeal and report the decision to the complainant within 30 days of the meeting.

Labeling of collections

The Library does not label materials to indicate approval or disapproval of the content.

Closed shelves

No catalogued book or other item will be placed on closed shelves, except due to space limitations or to protect it from damage or theft.

Approved by Belleville Public Library Board

Signature of Board Chair:

Date: 20 January 2026

Signature of Chief Executive Officer:

Date: 20 January 2026

Appendix A: Ontario Library Association Statement on Intellectual Freedom and the Intellectual Rights of the Individual

Introduction

The Ontario Library Association and its divisions are committed to the fundamental rights of intellectual freedom, the freedom to read and freedom of the press, as embodied in the Canadian Charter of Rights and Freedoms.

Ontario Libraries have the important responsibility to facilitate expressions of knowledge, creativity, ideas, and opinion, even when viewed as unconventional or unpopular.

The Ontario Library Association declares its acceptance of the following principles for libraries:

1. Equitable access to library service to the public is based upon the right of the citizen, under the protection of the law, to judge individually on questions of politics, religion and morality.
2. Intellectual freedom requires freedom to critically examine and create other ideas, opinions, views, and philosophy of life, other than those currently approved by the local community or by society in general and including those ideas and interpretations which may be unconventional, uncommon or unpopular.
3. The free traffic in ideas and opinions is essential to the health and growth of a free society and that the freedom to read, listen, view, and create is fundamental to such free traffic.
4. Library governance ensures that the principles of intellectual freedom and expression of thought are upheld.

Library Service, Collections and Resources:

It is the responsibility of libraries to maintain the right of intellectual freedom and to implement it consistently in the selection of books, periodicals, films, recordings, and other materials including the provision of access to electronic sources of information and access to the internet. Materials are not excluded from library collections based on race, place of birth, origin, ethnic origin, ethnicity, citizenship, age, creed, disability, family structure, sex, and sexual orientation.

It is part of the library's service to its public to resist any attempt by any individual or group within the community it serves to abrogate, censor or curtail access to information, the freedom to read, view, listen or participate by demanding the removal of, or restrictions to library information sources in any format.

Library Programming, Events, and Space Bookings

It is the responsibility of libraries to maintain the right of intellectual freedom and expression by implementing it consistently when hosting programs and events within the public space of the library including rented public space by individuals and community organizations.

Libraries create welcoming community spaces where community members are free from discrimination and may engage in peaceful assembly. Libraries may cancel or deny permits to individuals or organizations when speech or displays are used in a way that is unlawful.

Applicable legislation:

Canadian Charter of Rights and Freedoms: Section 2(b) of the *Charter of Rights and Freedoms* protects “freedom of thought, belief, opinion and expression, including freedom of the press and other media of communication”.

Criminal Code: Section 63 pertains to Unlawful Assemblies and Riots. Section 297 pertains to defamatory libel. Section 318 pertains to hate propaganda.

Ontario Human Rights Code: Sub-section 13 pertains to infringing on freedom from discrimination.

Revision approved at the OLA AGM, January 30, 2020

-END-

Appendix B: Collection Material Purchase Request Form



BELLEVILLE PUBLIC LIBRARY

COLLECTION MATERIAL PURCHASE SUGGESTION

Date: _____

Please enter as much information as possible.

AUTHOR: _____

TITLE: _____

PUBLISHER: _____ **YEAR:** _____

ISBN: _____

REASONS FOR PURCHASING THIS ITEM:

Name: _____

Telephone: _____

Library Card Number: _____

Place a hold on this title for me if/when ordered: ☐ Yes/☐ No

Place an interlibrary loan request for this title if not purchased:

☐ Yes/☐ No

Thank you for your request. We cannot guarantee that all items suggested will be purchased or obtained through interlibrary loan.

Appendix C: Request for reconsideration of collection item form

Belleville Public Library

Request for Reconsideration of an Item in the Collection

Date____/____/____

Author/Producer _____

Title_____

Publisher/Distributor _____

Name of person requesting reconsideration_____

Address_____Phone _____

Belleville Public Library Card # _____

Why do you request reconsideration of this item? Use an additional page if necessary.

To what aspect of the item do you specifically object? Use an additional page if necessary.

Did you read, view, or listen to the item in its entirety? If not, what portions of it did you read, view, or listen to?

What would you like your library to do about this item? Use an additional page if necessary.

Signature

Date

Appendix D: Target number of annual checkouts per population for asset management planning

Board approved asset management target:

Number of checkouts per population = 7 ckos / person

Current number of checkouts per population:

Year	Population (2021 Census)	Total annual circulation	Number of checkouts / person
2025	55,071	427,498	7.8

Projected population and target annual circulation

Year	Population projection	Target total annual circulation (7 ckos/person)
2026	60,000	420,000
2031	65,000	455,000
2036	68,000	476,000

The population projection is based on a “medium” growth scenario.

Source: *Population, Housing and Employment Growth Forecast Update for the City of Belleville, by Watson and Associates Economists Ltd. (2022)*

Appendix E: Current collection size with growth targets

The total number of items in our collection (volumes) are recorded in our annual public library survey statistics that we submit to the Ministry of Tourism, Culture and Gaming each year.

The totals from the 2024 public library survey are as follows:

- Print volumes = 77,956
- Physical media = 10,700
- eBooks = 98,710
- eAudiobooks = 34,540
- Print periodicals = 25
- Electronic periodical titles = 1,578
- Special collections – physical = 274
- Special collections – digital = 16,812

Total collection items = 240,595 items

Population in 2025 (based on 2021 census) = 55, 071

This equals a total number of collection items per population of **4 items / person**.

Projected population and target annual collection size

Year	Population projection	Target total number of collection items per population (4 items / person)
2026	60,000	240,000
2031	65,000	260,000
2036	68,000	272,000

The population projection is based on a “medium” growth scenario.

Source: *Population, Housing and Employment Growth Forecast Update for the City of Belleville, by Watson and Associates Economists Ltd. (2022)*

Collection size as of 31 December 2025:

Library Collection		Number of items
Adult Fiction		
	Fantasy	415
	General Fiction	8,987
	Inspirational	741
	Mysteries	3757
	Romance	1,257
	Science Fiction	376
	Western	185
Total adult fiction		15,718
Audiobooks		
	Junior	203
	Adult	2,584
Total audiobooks		2,787
Board books		837
CDs		73
Chinese		
	Junior	177
	Adult	239
Total Chinese		416
Cognitive Care Kits		9
DVDs		
	Junior	1,585
	Adult	5,971
Total DVDs		7,456
Easy Readers		2,338
French		
	Junior	1,610
	Adult	414
Total French titles		2,024
Graphic Novels		
	Junior	2,345
	Teen	2,028
	Adult	884
Total graphic novels		5,267

Hotspots	21
Junior Fiction	5,657
Korean	
Junior	124
Adult	123
Total Korean titles	247
Large Print	3,973
Lifejackets (PFD)	11
Literacy	275
Local History	1,249
Magazines	371
Museum and Park Passes	
Quinte Conservation Park Pass	7
Canadian Canoe Museum Pass	2
Glanmore Museum Pass	6
Ontario Parks Parking Pass	3
Total museum and park passes	18
Non-Fiction	
Junior	8,997
Adult	12,060
Biographies	3,408
Total non-fiction	24,465
Picture Books	7,581
Puzzles and Games	239
Sensory Kits	4
Special Collections	
Jourard	143
Peter C. Newman	30
Farley Mowat	56
Total special collections	229
Teen Fiction	2,779

Ukrainian	Junior	54
	Adult	47
Total Ukrainian titles		101
Total physical collections		84,145
Overdrive – Audiobooks		
	Shared Collection	30,127
	Advantage titles	72
Total Overdrive – audiobooks		30,199
Overdrive – eBooks		
	Shared Collection	101,260
	Advantage titles	814
Total Overdrive – ebooks		102,074
Overdrive – Magazines		4,506
Total Overdrive collections		136,779
Total collections		220,924

Appendix F: Cost per circ and average item costs of collection purchases

Collection – Physical	Amount Spent in 2025	Total Circs in 2025	Cost per Circ (per item)
Adult Fiction	\$27,000	69,474	\$0.39
Adult Non-Fiction**	\$22,000	29,116	\$0.76
Children Fiction	\$7,500	36,540	\$0.21
Children Non-Fiction	\$5,500	14,343	\$0.38
Children Picture Book	\$8,500	63,149	\$0.14
Young Adult Fiction	\$5,000	12,419	\$0.40
Large Print	\$7,000	13,765	\$0.51
Literacy	\$500	428	\$1.17
Multilingual***	\$3,500	4,731	\$0.74
Periodicals	\$1,000	2,852	\$0.35
CD Audiobooks (adult and children's)	\$12,000	3,489	\$3.44
DVD (adult and children's)	\$20,000	36,709	\$0.55

**Includes biographies, memoirs and young adult non-fiction titles.

***Includes French, Chinese, Korean, and Ukrainian adult and children's titles.

The chart below gives a snapshot on how much an average item costs the library.

Collection Item	Average cost (per item)
E-Audiobook (Overdrive and Hoopla FLEX)	\$67.64
E-Book (Overdrive)	\$48.39
Audiobook	\$63.99
DVD – Feature Film	\$35.58
DVD – TV Series	\$41.13
Adult Non-Fiction book	\$38.72
Adult Fiction book	\$32.88
Adult Paperback	\$13.92
Large Print Book	\$36.27
Junior Picture Book	\$13.83
Junior Fiction	\$18.74
Junior Non-Fiction	\$24.19
Teen Fiction	\$26.31
Literacy	\$22.56

Collection – Digital	Amount Spent in 2025	Total Circs in 2025	Cost per Circ (per item)
Overdrive (Libby)	\$40,000	81,600	\$0.49
Hoopla	\$42,000	15,683	\$2.68
Kanopy	\$3,000	3,306	\$0.91
Medici TV	\$2,500	593	\$4.22