



Belleville Public Library and John M. Parrott Art Gallery 254 Pinnacle
Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

**The Minutes of the Regular Meeting of the Belleville Public Library Board on
Tuesday, 15 Sept 2026 at 6:00 PM in the Board Room**

Present: Councillor P. Carr (Chair); P. Appolon; R. Ingersoll; S. Jennings;
M. Roberts; Councillor M. Seu

T. Pross, CEO;
J. Van Manen, Payroll and Accounts Administrator

Regrets: G. Fraiberg; Councillor K. Henderson; E. Lindenberg; H. Dewar,

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:00 p.m.
2. **Declarations of pecuniary interest by Board Members:** None
3. **Motion to approve the agenda for the Regular Meeting of 15 September 2026**

MOVED by S. Jennings, **SECONDED** by M. Roberts, THAT the agenda for the Regular Meeting of 15 September 2026 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 16 June 2026**

MOVED by P. Appolon, **SECONDED** by M. Roberts, THAT the minutes for the Regular Meeting of 16 June 2026 be approved. **CARRIED**

No business arising from the minutes.

5. Items for Information

- **Statistics June to August 2026**
- **Media Report**
- **Google Review Report**

MOVED by S. Jennings, **SECONDED** by Councillor Seu, THAT the items for information be received. **CARRIED**



6. Financial Statement to 31 August 2026

MOVED by R. Ingersoll, **SECONDED** by S. Jennings, THAT the Financial Statement to 31 August 2026 be approved as presented. **CARRIED**

7. General Assistant nomination for the Belleville Public Library Board Scholarship

MOVED by R. Ingersoll, **SECONDED** by S. Jennings, THAT the Board approves the award of the 2026 Library Board Scholarship for Ronan Franklin, recent General Assistant, in the amount of \$500. **CARRIED**

8. Report to the Belleville Public Library Board 26_07: Accession of paintings donated to the Parrott Gallery

MOVED by M. Roberts, **SECONDED** by P. Appolon, THAT the Board approves the accession of 3 donated paintings to the Gallery Permanent Collection as presented. **CARRIED**

9. Report to the Belleville Public Library Board 26_08: Capital budget request for 2027

MOVED by M. Roberts, **SECONDED** by R. Ingersoll, THAT the Board approves the 2027 Capital Budget requests as presented, AND THAT the Board directs the CEO to submit the four projects listed to the City of Belleville for consideration by Council. **CARRIED**

10. Report to the Belleville Public Library Board 26_09: Planning for implementation of self-service hubs across the municipality

MOVED by M Roberts, **SECONDED** by S. Jennings, THAT the Board receives report 26_09: Planning for implementation of self-service hubs across the municipality, AND THAT the Board supports the initiative to implement three (3) self-service hubs at select locations in Belleville, between 2027 and 2029, at locations to be determined in consultation with the public and the City of Belleville. **CARRIED**



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11. Motion to enter into In Camera session to consider the following items, pursuant to the Public Libraries Act, s. 16.1:

MOVED by S. Jennings, **SECONDED** by P. Appolon, THAT the Board enter into In Camera Session. **CARRIED**

Labour relations: While in closed session, the Board reviewed and approved the 2026 wage rates for the Administrative Assistant, Payroll and Accounts Administrator, and Manager of Public Service positions.

Labour relations: While in closed session, the Board reviewed and approved the CEO's 6-month performance review for 2026, and approved the CEO's 2026 wage rate.

12. Motion to go out of In Camera session and return to the Regular Meeting

MOVED by S. Jennings, **SECONDED** by M. Roberts, THAT the Board concludes the In Camera session and resumes the Regular Meeting. **CARRIED**

13. Other business: Finance committee meeting scheduled on Monday September 21 at 7:00 p.m.

14. Adjournment: The meeting was adjourned at 6:48 p.m. on a motion by M. Roberts.

Next meeting: October 20, 2026