

Library Board 2027 Operating Budget as approved by Finance Committee

Actuals as of Oct 8		2026 Budget	2026 Actuals	2026 Projected	2027 Budget	% Change
REVENUE						
MUNICIPAL GRANT						
3-7-3100100-3010	Operating Grant	2,845,500	2,370,000	2,845,500	2,995,000	
	TOTAL MUNICIPAL GRANT	2,845,500	2,370,000	2,845,500	2,995,000	5.25%
	Increase over previous year				149,500	
PROVINCIAL GRANTS						
3-7-3100102-3030	Provincial Grant	80,000	0	80,567	80,500	0.63%
3-7-3100102-3035	Pay Equity Grant	4,000	0	3,045	3,000	-25.00%
3-7-3100102-3040	Technology Grant	7,000	2,485	6,000	6,000	-14.29%
3-7-3100102-3051	Summer Work Grant	3,000	2,020	2,020	2,500	-16.67%
3-7-3100102-3055	Canada Council Grant	0			0	
	TOTAL PROVINCIAL GRANTS	94,000	4,505	91,632	92,000	-2.13%
USER FEES						
3-7-3100200-3100	Fines	500	845	1,000	1,000	100.00%
3-7-3100200-3101	Damage Fees, Lost Books	3,000	2,723	3,400	3,500	16.67%
3-7-3100200-3102	Non Resident Fees	6,000	6,585	6,800	6,000	0.00%
3-7-3100200-3120	Program & Event Fees	2,000	2,088	2,100	2,000	0.00%
3-7-3100200-3130	Equipment Rental Fees	0	50		500	
3-7-3100200-3135	Room Rental Fees	5,000	5,205	6,000	7,000	40.00%
3-7-3100200-3152	Gallery Commission Fees	7,000	7,692	8,000	8,000	14.29%
3-7-3100200-3160	Photocopier Fees	7,500	7,000	7,500	8,000	6.67%
3-7-3100200-3162	Research Fees	0			0	
3-7-3100200-3164	Friends Books Store	13,000	9,692	13,000	15,500	19.23%
3-7-3100200-3168	Other Sales	0	287	500	500	
3-7-3100200-3170	Cash Over & Short	0	0	0	0	
	TOTAL USER FEES	44,000	42,167	48,300	52,000	18.18%

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DONATIONS REVENUE						
3-7-3100300-3300	Donations - General	3,000	35,727	36,000	3,000	0.00%
3-7-3100300-3305	Donations - Gallery	3,000	1,666	2,000	3,000	0.00%
3-7-3100300-3310	Donations - Painting Sponsors	0	0	0	0	
	TOTAL DONATIONS REVENUE	6,000	37,393	38,000	6,000	0.00%
INVESTMENT INCOME						
3-7-3100400-3200	Interest Income - General	20,000	17,804	22,000	20,000	0.00%
3-7-3100400-3205	Interest Income - Trust	6,000	0	4,000	5,000	-16.67%
	TOTAL INVESTMENT INCOME	26,000	17,804	26,000	25,000	-3.85%
OTHER REVENUE						
3-7-3100600-3910	Library Inventory Sales	500	126	250	500	0.00%
3-7-3100500-7101	Archives Occupancy Contribution	25,000	11,138	25,000	26,500	6.00%
3-7-3100500-7102	Hastinet Cost Sharing	34,500	24,414	34,000	36,000	4.35%
3-7-3100500-3999	Development Charge Funds	15,000	0	15,000	30,000	100.00%
3-7-3100500-7100	Other Revenue	0	333	400	500	
	TOTAL OTHER REVENUE	75,000	36,011	74,650	93,500	24.67%
RESERVE FUND TRANSFERS						
3-7-3100800-4999	Transfer from Reserves	110,000	0	110,000	50,000	-54.55%
	TOTAL RESERVE FUND TRANSFERS	110,000	0	110,000	50,000	
3-7-3100900-3900	Trust Funds	1,000	0	3,000	3,000	200.00%
	TOTAL TRUST FUNDS	1,000	0	3,000	3,000	
	TOTAL REVENUE	3,201,500	2,507,880	3,237,082	3,316,500	3.59%

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EXPENDITURE						
LIBRARY LABOUR - REGULAR						
3-8-3100100-0010	Library Service - Salaries & Wages	1,925,000	1,439,602	1,900,000	1,980,000	2.86%
3-8-3100100-0012	Sick Leave Payout	5,000	0	3,500	5,000	0.00%
3-8-3100100-0020	Library Service - Benefits	225,000	187,248	232,000	265,000	17.78%
3-8-3100100-0030	Library Service - Pensions	215,000	180,296	228,000	230,000	6.98%
3-8-3100100-0990	Library Service - Recovered	-2,500	0	-1,500	-2,500	0.00%
	TOTAL LIBRARY LABOUR - REGULAR	2,367,500	1,807,146	2,362,000	2,477,500	4.65%
LIBRARY LABOUR - SUMMER						
3-8-3100150-0010	Library Summer - Labour	5,500	4,974	4,974	5,000	-9.09%
3-8-3100150-0020	Library Summer - Benefits	500	233	232	250	-50.00%
3-8-3100150-0030	Library Summer - Pensions	500	257	257	250	-50.00%
	TOTAL LIBRARY LABOUR - SUMMER	6,500	5,464	5,463	5,500	-15.38%
GALLERY OPERATION						
3-8-3100160-3501	Gallery Operation	3,000	3,300	3,500	3,500	16.67%
3-8-3100160-3502	Collection Development and Maintenance	2,000	1,512	1,512	1,500	-25.00%
	TOTAL GALLERY OPERATION	5,000	4,812	5,012	5,000	0.00%
	Cost of sales - Inventory	0			0	
LIBRARY MATERIALS - BOOKS						
3-8-3200100-3005	Books - Adult Fiction	30,000	22,628	30,000	32,000	6.67%
3-8-3200100-3010	Books - Adult Non Fiction	24,000	17,082	24,000	24,000	0.00%
3-8-3200100-3015	Books - Adult French	1,000	801	1,000	1,000	0.00%
3-8-3200100-3030	Books - Children Fiction	7,500	6,448	7,500	7,500	0.00%
3-8-3200100-3031	Books - Children Non-Fiction	6,500	4,218	6,500	6,500	0.00%
3-8-3200100-3032	Books - Children Picture	9,500	7,241	9,500	9,500	0.00%
3-8-3200100-3035	Books - Children French	500	376	400	500	0.00%

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3-8-3200100-3050	Books - Young Adult	5,000	4,011	5,000	5,000	0.00%
3-8-3200100-3051	Books - Adult Multilingual	1,500	1,233	1,500	1,500	0.00%
3-8-3200100-3070	Books - Children Multilingual	500	188	350	500	0.00%
3-8-3200100-3071	Books - Large Print	8,000	5,644	8,000	10,000	25.00%
3-8-3200100-3075	Books - Literacy	500	377	377	500	0.00%
3-8-3200100-3095	Processing & Binding Supplies	5,500	5,893	6,000	5,500	0.00%
	TOTAL LIBRARY MATERIALS - BOOKS	100,000	76,140	100,127	104,000	4.00%
	LIBRARY MATERIALS - PERIODICALS					
3-8-3200150-3451	Newspapers	2,000	1,765	2,000	2,000	0.00%
3-8-3200150-3455	Periodicals	2,000	0	2,000	2,000	0.00%
	TOTAL LIBRARY MATERIALS - PERIODICALS	4,000	1,765	4,000	4,000	0.00%
	LIBRARY MATERIALS - DISC MEDIA					
3-8-3200250-3201	CD Audiobooks	11,500	8,707	11,500	12,000	4.35%
3-8-3200250-3230	DVD Movies	17,000	12,122	17,000	16,000	-5.88%
	TOTAL LIBRARY MATERIALS - DISCS	28,500	20,829	28,500	28,000	-1.75%
	LIBRARY MATERIALS - TOTAL PHYSICAL COLLECTIONS	132,500	98,734	132,627	136,000	2.64%
	LIBRARY MATERIALS - ELECTRONIC RESOURCES					
3-8-3200270-3379	Research Databases (formerly electronic database)	19,500	19,354	19,354	20,000	2.56%
3-8-3200270-3384	Medici TV	0	0	0	0	
3-8-3200270-3380	Overdrive	43,000	35,765	43,000	50,000	16.28%
3-8-3200270-3381	Hoopla	43,000	34,842	43,000	24,000	-44.19%
3-8-3200270-3382	Kanopy	4,000	1,914	3,000	4,000	0.00%
**NEW	CloudLibrary	0	0	0	8,000	
	TOTAL LIBRARY MATERIALS - ELECTRONIC	109,500	91,875	108,354	106,000	-3.20%
	TOTAL COLLECTION BUDGET	242,000	190,609	240,981	242,000	0.00%

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LIBRARY MATERIALS - MICROFILM						
3-8-3200300-3401	Microfilm	2,500	2,417	2,500	2,500	0.00%
3-8-3200300-3402	Circulation supplies	3,000	2,689	3,000	2,500	-16.67%
	TOTAL LIBRARY MATERIALS - MICROFILM	5,500	5,106	5,500	5,000	-9.09%
LIBRARY MATERIALS - PROGRAMS						
3-8-3300100-0220	Programs	8,000	6,139	8,000	8,000	0.00%
	TOTAL LIBRARY MATERIALS - PROGRAMS	8,000	6,139	8,000	8,000	0.00%
FACILITY OPERATION						
3-8-4000100-0040	Facility - Heat	30,000	13,748	22,000	30,000	0.00%
3-8-4000100-0041	Facility - Hydro	70,000	48,724	70,000	75,000	7.14%
3-8-4000100-0042	Facility - Water	3,500	4,897	5,000	5,000	42.86%
3-8-4000100-0043	Facility - Sewer	3,000	5,249	5,500	5,000	66.67%
3-8-4000100-0080	Facility - Repairs & Maintenance	35,000	10,345	30,000	30,000	-14.29%
3-8-4000100-0082	Facility - Maintenance Supplies	12,000	10,280	12,000	11,000	-8.33%
3-8-4000100-0086	Facility - Security System	2,000	667	1,000	1,000	-50.00%
3-8-4000100-0087	Facility - Service Agreements	45,000	40,498	45,000	40,000	-11.11%
	TOTAL FACILITY OPERATION	200,500	134,408	190,500	197,000	-1.75%

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ADMINISTRATION						
3-8-4500100-0050	Administration - Telephone	9,500	5,983	8,000	9,000	-5.26%
3-8-4500100-0051	Administration - Internet	3,000	2,472	3,000	3,000	0.00%
3-8-4500100-0060	Administration - Office Supplies	5,500	5,799	6,000	5,500	0.00%
3-8-4500100-0063	Administration - Security Services	91,000	58,733	91,000	93,000	2.20%
3-8-4500100-0061	Administration - Postage and ILLO Shipping	5,000	3,350	5,000	5,000	0.00%
3-8-4500100-0090	Administration - Insurance	14,500	12,122	14,500	14,000	-3.45%
3-8-4500100-0110	Administration - Travel	1,000	684	1,000	1,000	0.00%
3-8-4500100-0111	Administration - Staff Recognition	4,000	1,642	4,000	4,000	0.00%
3-8-4500100-0120	Administration - Advertising & Promotion	3,500	3,932	4,100	3,500	0.00%
3-8-4500100-0150	Administration - Contingency	0		0	0	
3-8-4500100-0180	Administration - Furniture & Equipment	11,000	10,271	10,500	9,000	-18.18%
3-8-4500100-0190	Administration - Staff Training	8,000	5,734	8,000	11,000	37.50%
3-8-4500100-0210	Administration - Memberships	3,500	3,224	3,400	3,500	0.00%
3-8-4500100-0510	Administration - City services reimbursement	75,000	48,301	75,000	82,500	10.00%
3-8-4500100-0511	Administration - IT Equipment	12,000	22,598	23,000	10,000	-16.67%
3-8-4500100-0516	Administration - Website	1,500	1,652	1,652	2,000	33.33%
3-8-4500100-0520	Administration - Consulting Fees	3,000	85	85	3,000	0.00%
3-8-4500100-0574	Administration - Employee Assistance Program	2,500	1,830	2,500	2,500	0.00%
3-8-4500100-0530	Administration - Legal	5,000	1,053	3,000	3,500	-30.00%
3-8-4500100-0540	Administration - Audit	9,000	9,515	9,515	9,500	5.56%
3-8-4500100-0550	Administration - Public and Staff Printing	8,000	7,146	7,500	7,000	-12.50%
3-8-4500100-0567	Administration - Meeting Expense	1,000	107	500	500	-50.00%
3-8-4500100-0720	Administration - Bank Charges	1,500	1,408	1,500	1,500	0.00%
3-8-4500100-0575	Administration - WiFi Router Loan Program	4,000	969	1,300	1,500	-62.50%
3-8-4600150-0925	Award - Library Board Scholarship	500	500	500	500	0.00%
	TOTAL ADMINISTRATION	282,500	209,110	284,552	285,500	1.06%

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HASTINET						
3-8-5000100-0061	Hastinet - Courier Service	18,000	13,140	17,520	19,000	5.56%
3-8-5000100-0087	Hastinet - Contract	41,000	40,067	40,067	42,000	2.44%
	TOTAL HASTINET	59,000	53,207	57,587	61,000	3.39%
LIBRARY FUND						
3-8-6000100-0830	Transfer - Sick leave payout reserve	10,000	0	10,000	5,000	-50.00%
3-8-6000100-0984	Transfer - Capital equipment reserve	5,000	0	5,000	10,000	100.00%
3-8-6000100-0987	Transfer - Main Branch reno reserve	5,000	0	5,000	5,000	0.00%
3-8-6000100-0985	Transfer - Mobile services reserve (bookmobile)	5,000	23,732	23,732	10,000	100.00%
	TOTAL TRANSFERS TO RESERVES	25,000	23,732	43,732	30,000	20.00%
	TOTAL EXPENDITURES	3,201,500	2,439,733	3,203,327	3,316,500	3.59%
	SURPLUS / (DEFICIT)	0	68,147	33,755	0	