Belleville Public Library and John M. Parrott Art Gallery 254 Pinnacle Street, Belleville, Ontario K8N 3B1
TEL: (613) 968-6731 www.bellevillelibrary.ca

The Minutes of the Regular Meeting of the Belleville Public Library Board on Tuesday, 20 October 2026 at 6:00 PM in the Board Room

Present: Councillor P. Carr (Chair); P. Appolon; Councillor K. Henderson; R. Ingersoll; M. Roberts; Councillor M. Seu

T. Pross, CEO;
J. Van Manen, Payroll and Accounts Administrator

Regrets: H. Dewar; G. Fraiberg; S. Jennings; E. Lindenberg;

Media: None

1. **Call to Order:** The meeting was called to order by the Chair at 6:02 p.m.

2. **Declarations of pecuniary interest by Board Members:** None

3. **Motion to approve the agenda for the Regular Meeting of 20 October 2026**

   MOVED by M. Roberts, **SECONDED** by R. Ingersoll, THAT the agenda for the Regular Meeting of 20 October 2026 be approved. **CARRIED**

4. **Motion to approve the minutes for the Regular Meeting of 15 September 2026**

   MOVED by R. Ingersoll, **SECONDED** by M. Roberts, THAT the minutes for the Regular Meeting of 15 September 2026 be approved. **CARRIED**

   No business arising from the minutes.

5. **Items for Information**

   - **Statistics September 2026**
   - **Media Report**
   - **Google Review Report**

   MOVED by P. Appolon, **SECONDED** by Councillor Henderson, THAT the items for information be received. **CARRIED**

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6. Financial Statement to 30 September 2026

MOVED by M. Roberts, **SECONDED** by R. Ingersoll, THAT the Financial Statement to 30 September 2026 be approved as presented. **CARRIED**

7. Report to the Belleville Public Library Board 26_10: Hoopla usage statistics and cost details

MOVED by Councillor Henderson, **SECONDED** by P. Appolon, THAT the Board receives Report 26_10: Hoopla usage statistics and cost details for information. **CARRIED**

8. Report to the Belleville Public Library Board 26_11: Room rental fee review and approval of 2027 rates

MOVED by M. Roberts, **SECONDED** by R. Ingersoll, THAT the Board receives Report 26_11: Room rental fee review and approval of 2027 rates for information, AND THAT the Board approves the proposed 2027 room rental rates as presented. **CARRIED**

9. Report to the Belleville Public Library Board 26_12: CloudLibrary 2-year pilot project approval

MOVED by M. Roberts, **SECONDED** by P. Appolon, THAT the Board receives report 26_12 CloudLibrary 2-year pilot project approval; AND THAT the Board directs the CEO to engage with OCLC to introduce the CloudLibrary platform for BPL patrons effective 1 January 2027, including the CloudLink option, with a review no later than 30 September 2028 to evaluate the product ahead of the 2029 budget year; AND THAT the Board approves a $5,000 transfer from the Library Materials Reserve Fund to cover the 2027 platform fees to implement the service. **CARRIED**

10. Revised Capital budget request for 2027

MOVED by Councillor Henderson, **SECONDED** by M. Roberts, THAT the Board approves the revised 2027 Capital Budget submission as presented and directs the CEO to submit the budget requests to the City of Belleville for Council's consideration. **CARRIED**

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11. Operating Budget and Municipal grant request approval

MOVED by R. Ingersoll, **SECONDED** by P. Appolon, THAT the Board approves the Draft 2027 Operating Budget as presented and directs the CEO to submit the Municipal Operating Grant request to the City of Belleville for Council's consideration. **CARRIED**

12. Other business: Reminder to the Board about the following events:

- Author event with Terry Fallis - Belleville Club Friday, Oct 23, 6-8 p.m.
- Local Author Fair - Belleville Public Library, Sat Oct 24. 2-4 p.m.
- Author event with Jane Urquhart - Glanmore House, Saturday Oct. 24, 6-8 p.m.
- Staff Appreciation Dinner - Boston Pizza, Tuesday, Nov 24, 5-8 p.m.

13. Adjournment: The meeting was adjourned at 6:15 p.m. on a motion by Councillor Henderson.

Next meeting: November 17, 2026, 6:00 p.m. in the 2nd floor Board Room, Belleville Public Library